

Anglo-American University

Scholarship Policy

This Policy supersedes AAU Policy No. 6/2022

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This policy elaborates on the Scholarship Code in the Academic Codex and sets detailed conditions for the scholarships listed below.

A. Merit Based Scholarship (MBS)

- i. Every term (Fall, Winter, Spring and Summer), AAU will disburse as MBS 5.0 % of tuition revenues to be collected from degree seeking students in the given term (MBS fund).
- ii. The MBS fund is created and disbursed separately at each school (with tuition revenues from Law students enrolled in the University of London programs reserved directly for the Law Scholarship fund).
- iii. The MBS fund is made up of AAU tuition only. It does not apply to AAU fees and tuition fees of partner universities.

1. AAU Degree Programs

- i. The MBS is awarded to degree-seeking students in AAU degree programs who have completed at least 60 ECTS credits or 30 US credits at AAU and meet the conditions set out below.
- ii. Students must have completed at least 5 courses for credit during their previous semester of which at least 4 courses must be taken in the previous obligatory term (i.e., Spring or Fall term). (Note: The Fall semester consists of a Fall term and a Winter term; the Spring semester consists of a Spring term and a Summer term. That is, a student is eligible if they complete, for example, four courses in the Fall term and one in the Winter term.)
- iii. Students must have no “Incomplete” grades, with the exception of the course if it was taken as the student’s 6th course during the previous semester.
- iv. The student must not have elected to take any letter-grade courses on a pass/fail basis.
- v. Students returning from the exchange program must transfer all 5 courses in order to be eligible for the MBS the next term. It means that for example students transferring fewer than 5 courses (even if they have paid for 5 courses) are not eligible for the MBS because they do not meet a condition of 5 courses completed for credit during their previous semester.
- vi. MBS is awarded to all courses registered in the given term (e. g. if a student takes 6 courses during fall or spring term, all 6 courses will be covered by the MBS).

- vii. If a student returns from a leave of absence and is eligible for MBS based on their cumulative GPA prior the interruption of studies, they are eligible for MBS for the current semester (e.g., if a student is eligible after Spring 2023 semester, takes a leave of absence in Fall 2023, then they are eligible in Spring 2024).
- viii. A students' GPA is calculated cumulatively from the beginning of the studies in a program at AAU.
- ix. The Merit Based Scholarship is not transferable from BA level to MA level programs. Alumni Scholarship is available for excellent BA students interested in continuing their studies at AAU on a Master level. More information about Alumni Scholarship is available below in this policy.
- x. The value of the scholarship is calculated within three weeks of the end of the add/drop period of the term to which the Merit Based Scholarship applies.
- xi. Students who register for courses in the next semester prior to the end of the current semester are assigned tuition that does not yet reflect the Merit-based Scholarship. Eligible students who have already paid tuition may select to receive either a refund or tuition credit for future studies.

Table 1. Criteria for disbursement of AAU Degree Programs MBS

Conditions	Scholarship Level
Top 2 % of students of the school	100 % of tuition awarded
Top 4 % of students of the school excluding students awarded in the previous category	50 % of tuition awarded
Top 8 % of students of the school excluding students awarded in previous categories	25 % of tuition awarded
Remaining students of the school in order of GPA until the MBS fund is exhausted	10 % of tuition awarded

Notes:

- i. The number of eligible students is rounded down (i.e., 2.65 students = two students). However, if the total number of degree-seeking students at a given school is at least 30, a scholarship will be awarded to at least one student in each category (i.e., 0.01 students = 1 student). This rule does not apply to the situation described in the following paragraph.
- ii. It may happen that there are multiple students with the same GPA at the bottom of a given category, and if all of them were included, the number of scholarships awarded would exceed the calculated number of eligible students. Then, if the calculated number is exceeded by no more than two students, all of those students are included in that category. Otherwise, they are all included in the next category. (For example: a scholarship in the 50% category should be awarded to five students. However, the fourth through seventh students have the same GPA. Then the 50% scholarship is awarded to all seven students. However, if the fourth through ninth students have the same GPA, then the 50% scholarship is awarded to only three students and those students with the same GPA are moved to the 25% category.)
- iii. In case there are too many students with the same GPA eligible for one of the scholarship levels, students are prioritized upon the number of credits completed at AAU (not transferred credits; the more completed credits, the higher priority).

2. Law Scholarship Fund for LLB and Certificate programs

- i. Every year, AAU will disburse 5% of AAU tuition revenues from Law students enrolled in the University of London LLB and CertHE programs at AAU. This will be placed into the Law Scholarship Fund, which is an MBS for Law Students. The Law Scholarship Fund for Law Students (LLB and CertHE) will be based only on their University of London (UOL) examination marks. MBS can only be awarded to LLB and Certificate students who completed 5 year-long courses (or equivalent combination of semester and year-long courses) for credit during their previous active

academic year at AAU. The MBS will be awarded for the whole academic year at its beginning and applies to all courses taken in the given academic year.

- (a) Law students must have received at least two UOL examination results in order to be eligible for the scholarship.
 - (b) The calculated average will be cumulative, covering all UOL examination marks the students have earned in their studies as of August of the relevant following academic year.
 - (c) The Law Student Scholarships will be calculated after the May/June examination results are in (generally in August following the examinations) and will be applied to the following academic year. (I.e., May/June 2023 examination results are released in August 2023). The Scholarship will be calculated based on all examination results that the student has earned as of August 2023 and will be applied to the 2023/24 Academic Year - Fall & Spring semesters. The October 2023 examination results will only be considered when determining the 2024/25 and subsequent academic years).
- ii. The fund for the Law Student Scholarships will be distributed to those two (2) students, according to the criteria below, across both the Fall and Spring semesters for the academic year in which the Scholarship is applied. In the event that there are remaining funds that exceed the top two (2) students' tuition fees for the academic year, then the remaining funds will be distributed to the student with the third highest average examination marks.

Table 2. Criteria for disbursement of Law Scholarships

Conditions	Scholarship Level
Student with the highest average examination marks from the previous UOL examinations (all examinations taken before August of the current Academic Year). A minimum of 2 UOL examination marks are required to be eligible.	60% of the Law Scholarship Fund
Student with the second highest average examination marks from the previous UOL examinations (all examinations taken before August of the current Academic Year). A minimum of 2 UOL examination marks are required to be eligible.	40% of the Law Scholarship Fund
In the event that there are any remaining funds after the first and second students have had all tuition for that academic year covered by their awards, then the surplus will be awarded to the student with the third highest average examination marks from the previous UOL examinations (all examinations taken before August of the current Academic Year). A minimum of 2 UOL examination marks are required to be eligible).	Any remaining funds.

B. AAU Alumni Scholarship

- i. Eligibility: The scholarship is exclusively available to newly admitted students who have completed a BA or an MA program at AAU.
- ii. Application Process: Applicants must apply for the scholarship during the admission process by indicating their interest to the Admissions Department. The department will provide the necessary information and guidelines for submitting the scholarship application.
- iii. Duration: The scholarship is applicable for the first year of study at AAU (regardless of the number of credit hours).
- iv. Retention Requirement: Recipients of the scholarship must commit to remaining enrolled at AAU for a minimum period of two consecutive academic years.
- v. Repayment Obligation: In the event that a scholarship recipient terminates their studies or takes a leave of absence within the retention period, they will be required to return the scholarship funds to AAU.
- vi. Amount: The scholarship amount is determined based on the Cumulative GPA (numerical GA) achieved by the applicant during their most recent AAU program. The following GPA thresholds and corresponding tuition award percentages apply:
 - (a) Cumulative GPA of 3.80 and higher (UK scale 67 and higher): 100% of tuition awarded.
 - (b) Cumulative GPA of 3.50–3.79 (UK scale 63 and higher): 40% of tuition awarded.
 - (c) Cumulative GPA of 3.00–3.49 (UK scale 55 and higher): 30% of tuition awarded.
- vii. Disbursement: The funds will be disbursed directly towards the recipient's tuition fees and will not be transferable or redeemable in cash.
- viii. Academic Performance: Scholarship recipients are expected to maintain satisfactory academic progress as determined by the Study and Examination Code. Failure to meet the academic requirements may result in the scholarship being revoked.
- ix. Changes to Enrollment Status: In the case of extenuating circumstances, such as medical or personal emergencies, the Dean of Students will review individual cases to determine if exceptions can be made to the retention requirement. Decisions made by the Dean of Students will be final.
- x. Compliance: By accepting the scholarship, recipients agree to abide by all the terms and conditions set forth by AAU and acknowledge their understanding of the repayment obligation in case of failure to meet the retention requirement.

C. External Distinction MA scholarship

- i. Eligibility: The scholarship is exclusively available to newly admitted students who have graduated in the top 5% of the undergraduate graduates or as the best graduate at a university other than AAU. This is evidenced by a certificate from their school as part of the AAU admissions process.
- ii. Application Process: Applicants must apply for the scholarship during the admission process by indicating their interest to the Admissions Department. The department will provide the necessary information and guidelines for submitting the scholarship application.
- iii. Duration: The scholarship is applicable for the first year of study at AAU (regardless of the number of credit hours).
- iv. Retention Requirement: Recipients of the scholarship must commit to remaining enrolled at AAU for a minimum period of two consecutive academic years.
- v. Repayment Obligation: In the event that a scholarship recipient terminates their studies or takes a leave of absence within the retention period, they will be required to return the scholarship funds to AAU.
- vi. Amount and Disbursement: The scholarship provides a 50% tuition discount for the recipient's first year of study at AAU. The funds will be disbursed directly towards the recipient's tuition fees and will not be transferable or redeemable in cash.
- vii. Academic Performance: Scholarship recipients are expected to maintain satisfactory academic progress as determined by the Study and Examination Code. Failure to meet the academic requirements may result in the scholarship being revoked.

- viii. Changes to Enrollment Status: In the case of extenuating circumstances, such as medical or personal emergencies, the Dean of Students will review individual cases to determine if exceptions can be made to the retention requirement. Decisions made by the Dean of Students will be final.
- ix. Compliance: By accepting the scholarship, recipients agree to abide by all the terms and conditions set forth by AAU and acknowledge their understanding of the repayment obligation in case of failure to meet the retention requirement.

D. The Lennon Wall Journalism Scholarship

- i. Lennon Wall is the student magazine of AAU and has been in publication since October 2000. Each year, AAU rewards the most committed students for their contributions to the AAU student newspaper with a scholarship.
- ii. Eligibility: The *Lennon Wall Journalism* Scholarship is awarded to degree seeking students in the School of Journalism and Media Studies with preference given to the students in the Journalism concentration. The scholarship is available to students who have demonstrated exceptional commitment and contributions to Lennon Wall, the student magazine of AAU, over a minimum period of two semesters. Students must have completed Reporting I and Reporting II before the end of the term in which they apply.
- iii. Application Process: To be considered for the scholarship, eligible candidates must submit a written application to the Dean of the School of Journalism, Media and Visual Arts. The application should highlight the candidate's quality of writing and time commitment to Lennon Wall and the magazine's website (lennonwall.aau.edu). The application deadline is May 31st of the relevant academic year.
- iv. Duration, Amount and Disbursement: The scholarship covers the tuition fees of up to four courses in the program of study. The funds will be disbursed directly towards the recipient's tuition fees and will not be transferable or redeemable in cash.
- v. Scholarship Distribution: The scholarship may be divided among multiple students. If divided, it will be awarded to the Editor in Chief and the Assistant Editor of Lennon Wall. The best candidate will assume the role of Editor in Chief for the upcoming academic year.
- vi. Academic Performance: Scholarship recipients are expected to maintain satisfactory academic progress as determined by the Study and Examination Code. Failure to meet the academic requirements may result in the scholarship being revoked.
- vii. Editorial Requirement: By accepting the scholarship, recipients agree to fulfill their responsibilities as Editor in Chief or Assistant Editor of Lennon Wall, including editorial duties and maintaining the quality and integrity of the publication.
- viii. Repayment Obligation: In the event that a scholarship recipient fails the editorial requirement, they will be required to return the scholarship funds to AAU.
- ix. Compliance: By accepting the scholarship, recipients agree to abide by all the terms and conditions set forth by AAU and acknowledge their understanding of the repayment obligation in case of failure to meet the editorial requirement.

E. Accommodation Scholarship

- i. The Accommodation Scholarship is awarded by the Ministry of Education, Youth, and Sports to students who meet the following conditions:
 - (a) study in a program accredited by the Czech Ministry of Education, Youth, and Sports or National Accreditation Bureau;
 - (b) study in their first-degree program in the Czech Republic. If the student simultaneously studies in another program in the Czech Republic, they are eligible for the accommodation scholarship in the program in which they enrolled earlier,
 - (c) did not exceed the standard period of study of 3 years for BA programs, and 2 years for MA programs; and
 - (d) do not have permanent residence in the capital city of Prague.
- ii. Applications for the accommodation scholarship for the given semester must be submitted electronically in response to a call announced by the Student Services Center in November/April within a deadline set in the call.

- iii. The amount of scholarship is determined by and funded by a contribution from the Ministry and awarded in the form of a money transfer, paid in arrears.
- iv. The Accommodation Scholarship is usually paid retroactively for the two halves of a calendar year. In the first half it is paid for the months of January through June, in the second half for September through December. It is not paid for July and August.
- v. The Accommodation Scholarship cannot be paid:
 - (a) for the months in which the student had his/her studies interrupted for the entire month,
 - (b) from the month following the date of completion or termination of studies,
 - (c) from the month following the date on which the change occurred in the eligibility conditions.
- vi. The student is required to inform the Student Services Center about all changes affecting his/her eligibility without undue delay.

F. Social Scholarship

- i. The Social Scholarship is awarded to degree seeking students under Czech accreditation who are entitled to child benefits under section 17 of the State Social Support Act No. 117/1995 Coll., if the student's family income for the purpose of the child benefits does not exceed the minimum living income by more than 50%.
- ii. Scholarships are awarded for the standard period of study for ten months (September to June) in the academic year. Applications for the Social Scholarship for the given academic year must be submitted to the Student Services Center by the end of the add/drop period.
- iii. Eligibility for scholarship is demonstrated by a written confirmation on their family's income issued by the government agency which decided on awarding the Child benefit. The confirmation cannot be older than 21 months.
- iv. The student is required to inform the Student Services Center about all changes affecting his/her eligibility without undue delay.
- v. The amount of scholarship is determined by and funded by a contribution from the Ministry and awarded in the form of a money transfer, paid in arrears.
- vi. The Social Scholarship is usually paid retroactively for the spring and fall semester.
- vii. The Social Scholarship cannot be paid:
 - (a) for the months when the student interrupted his/her studies,
 - (b) from the month following the date of graduation,
 - (c) from the month following the date on which the change occurred in the eligibility conditions.

G. Extraordinary Scholarship

- i. The extraordinary Scholarship is a one-time scholarship which may be awarded to a student upon (a) fulfillment of conditions announced by the President; or (b) fulfillment of conditions announced by the President on behalf of another Provider
- ii. In exceptional cases, heads of individual departments may recommend an AAU student for this Extraordinary Scholarship. Such request must be explained in writing and addressed to the President who will make final decision.