

Anglo-American University

Financial Code

A. General Provisions

- i. Registration for courses is open to students with no arrears in tuition or other payment.
- ii. Detailed procedures for registration and payment are elaborated in the Financial Policy.

B. Tuition

- i. Students must pay tuition, as specified in Table 1.
- ii. Students may apply for payment of tuition in installments. The conditions are specified in the Financial Policy. Payment in installments is not possible for auditing and new visa seeking students.
- iii. Students who register and pay in full during the registration period set forth in the Academic Calendar are entitled to an early payment discount as specified in the Financial Policy. Early payment discount does not apply to MBA program and auditing students.
- iv. Students who recruit a new student to AAU are entitled to a Recruitment discount on his/her tuition for the first semester in which the new student registers. This is only applicable if the recruiting student is listed in the new student's Application form as the Recruiter. Special provisions apply to the MBA program.

C. Fees

Students must pay fees set out in the Financial Code as well as administrative fees set out in the Financial Policy, as specified in Table 2.

D. Tuition and Fee Reassessment

- i. Unless requested otherwise, any tuition or fee refund is exercised in the form of tuition credit.
- ii. Students may request a tuition or fee reassessment for the following reasons:
 - (a) An illness, accident, injury or situation, which could not be influenced, planned for or prevented by the student and which subsequently caused a change in the class schedule, thus changing the assessment.
 - (b) Substantial circumstances involving deadlines where a student has in good faith relied on information provided by a named AAU official, or the official's interpretation of the text of an AAU document or publication, and was consequently misled or mistaken about its terms.
- iii. The request shall be directed to the Chief Financial Officer who decides in consultation with the respective School Dean or the Dean of Students, as appropriate.
- iv. The decision shall be taken within two weeks and may be appealed to the President.

Table 1. Tuition

	Students enrolled in academic year 2019/2020 and onwards	Students enrolled in academic year 2016/17 – 2018/19	Students enrolled before Academic year 2016/2017
Bachelor's Level			
Tuition per semester (full time study)	CZK 85,050	CZK 82,500	CZK 69,000
Tuition per Bachelor's Program total (90 US credits)	CZK 510,300	CZK 495,000	CZK 414,000
Average tuition per course (3 US credits)	CZK 17,010	CZK 16,500	CZK 13,800
Average tuition per US credit	CZK 5,670	CZK 5,500	CZK 4,600
Average tuition per ECTS credit	CZK 2,835	CZK 2,750	CZK 2,300
Certificate of Higher Education in Common Law (excluding extra fees payable to University of London)			
Local tuition per core course (2 semesters)	CZK 30,000	CZK 30,000	CZK 25,000
Local tuition per AAU support course	CZK 20,000	CZK 20,000	CZK 12,000
Local tuition for the initial two-week intensive course	CZK 5,000	CZK 5,000	N/A
Local tuition per Certificate of Higher Education total (4 core courses / 6 support courses / the intensive course)	CZK 245,000	CZK 245,000	CZK 172,000
LL.B. (excluding extra fees payable to University of London)			
Local tuition per core Level Four LL.B. course	CZK 30,000	CZK 30,000	CZK 25,000
Local tuition per core Level Five and Level Six LL.B. course	CZK 33,000	CZK 33,000	N/A
Local tuition per AAU support course	CZK 20,000	CZK 20,000	CZK 12,000
Local tuition for the initial two-week intensive course	CZK 5,000	CZK 5,000	N/A
Local tuition per LL.B. total (4 core courses in the 1st year / 8 core courses in the 2nd year / 3 support courses)	CZK 444,000	CZK 444,000	CZK 336,000
Cost for Certificate of Higher Education in Common Law students who progress to LL.B.			
Local tuition per Certificate of Higher Education total – 2 years (4 core courses / 6 support courses / the intensive course)	CZK 245,000	CZK 245,000	CZK 172,000
Local tuition per LL.B. total – the latter 2 years (8 core courses / 2 support courses)	CZK 304,000	CZK 304,000	CZK 224,000
Local tuition total	CZK 549,000	CZK 549,000	CZK 396,000
Master's Level			
Tuition per semester (full time study)	CZK 91,350	CZK 90,750	CZK 79,350
Tuition per Master's Program total (60 US credits)	CZK 365,400	CZK 363,000	CZK 317,400
Average tuition per course (3 credits)	CZK 18,270	CZK 18,150	CZK 15,870
Average tuition per US credit	CZK 6,090	CZK 6,050	CZK 5,290
Average tuition per ECTS credit	CZK 3,045	CZK 3,025	CZK 2,645
LLM (including University of London tuition)			
LLM tuition total	CZK 450,000	N/A	N/A
MBA program with Chapman University			
Tuition per MBA Program total including textbooks and instructional material fees (46 US credits)	CZK 450,000	CZK 450,000	CZK 450,000
Average tuition per US credit	CZK 9,783	CZK 9,783	CZK 9,783
Intensive Academic English Program and other non-credit classes			
Tuition IAEP per semester	CZK 51,030	CZK 49,500	CZK 41,400
Tuition per 14 contact hours per semester (corresponding to 1 US credit)	CZK 2,835	CZK 2,750	CZK 2,300

Auditing students			
Tuition (per any chosen course)	50% of the base tuition		
Example: Tuition per course – Bachelor’s Level	CZK 8,505	CZK 8,250	CZK 6,900
Example: Tuition per course – Master’s Level	CZK 9,135	CZK 9,075	CZK 7,935

Table 2. Fees

AAU and LL.B. Degrees		
Administrative Fee	CZK 4,750 (per obligatory term) 2,750 (per voluntary term)	The fee is charged for administrative and enrollment services in every semester the student is enrolled in a study program at AAU. Students who enrolled prior to August 31, 2016 and have permanent residence in the European Union / European Economic Area are exempt from the fee for semesters in which they enroll in credit courses. This fee is non-refundable.
Admissions Fee	CZK 2,000	An admissions fee is required in order to process an application. This fee is non-refundable.
Alumni Transcript Fee	CZK 250 / EUR 10 / USD 15	The fee is paid by alumni and former students for each additional transcript issued (apart from two originals that are issued together with diploma).
Art Fee	CZK 800 / 1,000 / 2,000 per course CZK 2000 / semester (art studio fee)	The fee is charged for Art courses. It covers tickets to performances, exhibitions, etc. Payable at registration to the course.
Credit Transfer Fee	CZK 100 per 1 UK credit CZK 200 per 1 ECTS credit CZK 400 per 1 US credit	The fee is paid by students who are transferring classes to AAU from other universities unless the fee is waived based on an interuniversity agreement. Fee is payable no later than 2 weeks after notification from the Student Services Center about successful transfer. This fee is non-refundable.
Drop Fee	10% of the tuition of the courses dropped 20% of the tuition if all courses dropped	The fee is paid for dropping courses during the add/drop period without replacing them with other courses. For more information on add/drop policy see the section ‘Add/Drop policy’.
Duplicate Diploma/Diploma Supplement Fee	CZK 250 / EUR 10 / USD 15	The fee is paid by alumni and former students for each duplicate issued.
Installment Fee	2.5% from the amount due	For more information on paying in installments see the section ‘Installment Payment Plan’.
Internal TOEFL Test Fee	CZK 2,000	English language test.
ISIC Fee	CZK 100 / issuance CZK 290 / reissuance CZK 180 / revalidation stamp	The fee is paid in order to cover the cost of issuance of an ISIC card. This fee is non-refundable.
Late Registration Fee	CZK 300 / course	The fee is charged for registration after the Advising / Registration Period as specified in the Academic Calendar. This fee is non-refundable.
Library Late Fee	CZK 10 / item / day	The fee is in the amount of CZK 10 is paid for each library item for each day it is overdue. The Late Fee is payable at the Library.
Library Replacement Fees	book buying costs plus the processing fee of CZK 500	For more information on book replacement see the Library Policy. This fee is non-refundable.
State Examination Fee	CZK 1,000	The fee is charged for attempting the state examinations. Should the student fail and repeat a part or the whole examinations the fee should be paid again.

Thesis Defense Fee	CZK 2,500	The fee is charged for attempting the Thesis Defense.
Waiver Exam Fee	CZK 1,000	The fee is required to cover the cost of waiver exam preparation and supervision, and evaluation of the test. The fee is not refundable, regardless of exam attendance or result. Payable no later than 1 day before the exam. This fee is non-refundable.
Chapman University (MBA) Degree		
Admissions Fee	CZK 4,500	Payable at the time of registration. This fee is non-refundable.
Degree conferral fee	CZK 800	Payable no later than 1 month prior to graduation. This fee is non-refundable.
Installment fee	2% or 4%	See the Financial Policy for more details. This fee is non-refundable.

E. Effectiveness

This Code was approved by the Board of Trustees on June 8th, 2020 and comes into effect forthwith.